

ANUSHA MANAGEMENT SERVICES PVT. LTD.

APPLICATION FOR EMPLOYMENT

Annexure - B

Personal Data:

Name: Mr. / Mrs./Ms. _____
(Surname) (First name) (Middle Name)

Date Of Birth: _____ Place of Birth (Dist. State) : _____

Religion: _____ Nationality : _____

Present Address: _____

Phone : (STD Code) _____ E-mail: _____

Permanent Address: _____

Phone : (STD Code) _____ E-mail: _____

Marital Status : ☐ Unmarried ☐ Married ☐ Others

Blood Group: _____ Passport No. : _____

Languages : (Underline Mother Tongue)

	Languages	Speak	Read	Write

Family Background

Relesionship	Name	Age	Qualification	Occupation
Father				
Mother				
Brother				
Sister				
Spouse				
Children				

Approximate Total Income of Family : Rs. _____ Per Annum

Have You gone through any magor allments/surgery in last three years?

Do you know any one working with us? ☐ Yes ☐ No if Yes Detail: _____

ACADEMIC DETAILS

Examination	School/ College	Board/ University	Period		Electives	No of Attempts	Division	%
			From	To				
S.S.C								
H.S.C								
Degree/ Diploma in								
1 st Year								
2 nd Year								
3 rd Year								
4 th Year								
Post Graduation in								
1 st Year								
2 nd Year								
3 rd Year								
Any Other								

*Please Mention Area of Specialisation

Scholarships / Awards

Special Training / Short Courses attended (in last three years)

Training/ Course	Organized by	Period		Details
		From	To	

Extra Curricular Activities / Hobbies / Interest

Membership of Professional Bodies / Associations	

Employment Details

Name & Address of the Employer	Nature Of Business	Designation	Period		Compensation		Reason Of Leaving
			From	To	Monthly gross	CTC PA	

DECLARATION

To be signed by Applicant during Acceptance of Offer	<p>I hereby declare that I have been explained & Understood all the Terms & Condition of the Organization follow all the Terms& Condition mentioned in my Contract of Employment.</p> <p>I also ensure to be responsible towards my commitment and changes as Applicable from time to time.</p>
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Date	Signature:	
Place	Full Name:	
(Applicants Local/ Correspondence Residence Address)	Applicants Contact No's	(Applicant Permanent Residence Address)
	1) 2) 3)	
For Official Purpose		

(To be signed by HR- During Closure of Offer)

Date:	Signature:	
Place:	Full Name:	
	Designation:	